




**PART (B) (EMPLOY ABILITY SKILLS)
(TWO YEAR TRADES)
(MORNING SESSION)
SEMESTER-II**


Choose the correct answers:


1. A commercial document issued by a seller to the buyer is called-----


| | |
|--|-----------|
| a) Liability | b) Asset |
|  c) Invoice | d) Equity |
2. SWOT is primarily, a-----


| | |
|--|-------------------|
|  a) Planning tool | b) Marketing tool |
| c) Banking tool | d) Insurance tool |
3. For availing loan facility, the entrepreneur has to contribute some money from his own resources. This amount of money is called-----


| | |
|---|-------------------|
| a) Minimum money | b) Maximum money |
|  c) Margin money | d) Material money |
4. SIDO is an apex organization concerned with-----

| | |
|-----------------------|---|
| a) Welfare of women | b) Child labour |
| c) Population control |  d) Small scale industries. |
5. It is a document used as delivery note while sending goods. The receiver signs on the duplicate copy and returns to the sender as a token of acceptance. This document is called.....

| | |
|--|------------|
|  a) Challan | b) Invoice |
| c) Bill | d) Receipt |
6. What does MSME stand for?

| |
|---|
| a) Mini, Small and Major Enterprises |
|  b) Micro, Small and Major Enterprises |
| c) Micro, Small and Medium Enterprises |
| d) Micro, Small and Main Enterprises |
7. One of the ancillary services provided by banks is "ATM Cards". What does "A TM" stand for?

| | |
|-----------------------------|---|
| a) Any Time Money | b) Anywhere Time Machine |
| c) Ancillary Teller Machine |  d) Automatic Teller Machine |
8. A firm is said to be productively efficient, if-----

| |
|--|
| a) Its cost of production is low |
| b) It is selling its product at low price |
|  c) It is producing what customers want |
| d) It is most popular in the region |

Cont..... 2 ..

9. Which one of the following is not an advantage of introduction of new technology in a firm?
- a) Reduction of waste
 b) Increases strain in industrial relation
 c) New and better products
 d) Better communication
10. LIC is concerned with-----
- a) Real estate
 b) Money lending
 c) Export business
 d) Insurance
11. FDI stands for-----
- a) Foreign Diverse Investment
 b) Foreign Dealers in India
 c) Foreign Direct Interest
 d) Foreign Direct Investment
12. When you approach a seriously injured person, think of the ABC. What is ABC?
- a) Airway- Breathing-Circulation
 b) Airflow- Breast-Circulation
 c) Airspace-Breathing-Cipher
 d) Airway-Breast-Circulation
13. It is a metallic object which is present in petrol and diesel and which can cause damage to nervous system. What is it?
- a) Chromium
 b) Tin
 c) Lead
 d) Antimony
14. When working on electrical equipment, the area should not be wet because-----
- a) One may slip
 b) It increase body resistance to flow of current
 c) It decreases body resistance to flow of current
 d) It can cause fluctuation in voltage
15. What is wrong with the use of spanner in figure given below?



- a) One end of spanner is broken
 b) The spanner is not of correct size
 c) The spanner is not long enough
 d) The spanner is cracked
16. When working in a workshop don't indulge in horseplay. What does "horseplay" mean?
- a) Unauthorized work
 b) Rough and noisy behavior
 c) Wastage of material
 d) Fiddling with electrical equipment

17. Which one of the following is a biological hazard?
a) Virus
b) Fatigue
c) Alcoholism
d) Old age
18. The Workmen's Compensation Act provides compensation in case of-----
a) Disablement
b) Funeral expenses
c) Maternity expenses
d) Sickness
19. Which of the following benefits is provided under the EST Act?
a) Sickness benefit
b) Maternity benefit
c) Employment injury benefit
d) All of these
20. Apprenticeship training is provided in-----
a) Schools
b) Industrial Training Institutes
c) Industries
d) All of these
21. Quality circles are----- groups of employees who voluntarily meet to solve work related problems. (Fill in the blank).
a) Formal
b) Informal
c) Contractual
d) Expert
22. Leaving tools in aisles in a workshop can create-----
a) A tripping hazard
b) A chemical spill
c) Additional storage space
d) Easy accessibility to tools
23. Quality objectives of any department must be-----
a) Lofty
b) Measurable
c) Multiple
d) High
24. When you hear the evacuation alarm you must-----
a) Stop to get you belongings
b) Call your supervisor
c) A wait further instructions
d) Evacuate immediately to the emergency assembly location
25. If you are injured at work, no matter how insignificant it is, you must-----
a) Go home
b) Report to your supervisor
c) Go to the hospital
d) Tell your family
